

**MRO ASIA PACIFIC 2025**  
**(13 – 19 SEPTEMBER 2025)**

Attention: Reservation Officer <b>Dorsett Changi City Singapore</b> 3 Changi Business Park Central 1 Singapore 486037	Email: <a href="mailto:groupreservation.changicity@dorsetthotels.com">groupreservation.changicity@dorsetthotels.com</a> Copy: charles.goh@dorsetthotels.com
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**A) GUEST DETAILS**

(1) Mr / Miss / Mrs / Dr:

Family Name

First Name

Telephone Number

Email Address

(2) Check-in Date: \_\_\_\_\_

Flight / Time: \_\_\_\_\_

Check-out Date: \_\_\_\_\_

Flight / Time: \_\_\_\_\_

**B) ROOM DETAILS**

1. Stay Period: 13 – 19 September 2025

Room Type	Area (sqm)	Rate per Night Single Occupancy	Tick Below
Superior Room inclusive of One Daily Breakfast and Internet	22	13- 14 September 2025: S\$250.00++ 15 – 19 September 2025: S\$280.00++	
Superior Room inclusive of Two Daily Breakfast and Internet	22	13- 14 September 2025: S\$275.00++ 15 – 19 September 2025: S\$305.00++	
Deluxe Room inclusive of One Daily Breakfast and Internet	32	13- 14 September 2025: S\$280.00++ 15 – 19 September 2025: S\$310.00++	
Deluxe Room inclusive of Two Daily Breakfast and Internet	32	13- 14 September 2025: S\$305.00++ 15 – 19 September 2025: S\$335.00++	

\*\* All guests room requests and bedding preferences are subject to availability

\*\* Room type subject to availability upon request

**C) Payment**

Third Party Authorisation Form

- Please note that the card details given is for guarantee purpose and will not be charged unless there is late cancellation or no-show. The hotel will only charge the physical card upon arrival.

**DORSETT**  
CHANGI CITY SINGAPORE  
新加坡樟宜帝盛酒店

<b>Credit Card Details</b>	<p>Type of Card (Please Tick):</p> <p><input type="checkbox"/> Visa      <input type="checkbox"/> MasterCard      <input type="checkbox"/> AMEX</p> <p>Card Number: _____</p> <p>CVV Number: _____ (three digits after your credit card number on the front for AMEX)</p> <p>*Please provide us with credit card details</p>
<b>Card-holder's Declaration</b>	<p>By signing below, I hereby agree to pay for the purchase named above at <b>Dorsett Changi City Singapore</b> concerning dates, types and amounts set out above. I am liable to be charged to my Credit Card for the purchase above is true and correct. <b>I agree that the purchase</b></p> <p>_____</p> <p>Card-holder's Signature (as per signature on your card)</p>

**Terms & Conditions**

	Card-holder's Signature (as per signature on your card)
<b>Terms &amp; Conditions</b>	

1. Above rates are in Singapore Dollars, subject to 10% service charge and GST, all taxes included and room rates are pegged at 9%.
2. Additional breakfast can be arranged at \$25.00++ per person per day.
3. Additional roll away bed at S\$100.00++ per person per day.
4. Check in and check-out time is after 1500hrs and 1200hrs respectively. Late checkout is available at an additional charge.
5. All reservations are to be guaranteed and **paid via payment card**.
6. Cancellation Policy:
  - a. In the event of cancellation on or within 7 days prior to arrival, a 100% cancellation fee will be charged.
  - b. In the event of no-show on the arrival date, a 100% cancellation fee will be charged.
7. For any shortening of stay after checked-in, full duration rates will be subject to the hotel's availability and change of rates.
8. Kindly send this reservation form before on or before 2 weeks prior to arrival. Subject to room availability and rate change.
9. The Hotel reserves the right to offer higher category rooms if the booked room is unavailable.

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