



## MRO Asia-Pacific 2023 (26 to 28 September 2023)

### **RESERVATION FORM**

Attn : Mr Charles Goh  
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CC : Ms Amy Wong  
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### **A) GUEST DETAILS**

(1) Mr / Miss / Mrs / Dr:

Family Name

First Name

Telephone Number

Email Address

(2) Mr / Miss / Mrs / Dr: (Sharer)

Family Name

First Name

**B) Check-in Date:** \_\_\_\_\_

**Flight / Time:** \_\_\_\_\_

**Check-out Date:** \_\_\_\_\_

**Flight / Time:** \_\_\_\_\_

**C) ACCOMMODATION** (Check in time: 1400 hours; Check out time: 1200 hours)  
(Please tick on the selection)

- ☐ **Single** room with 1 breakfasts and internet only @ **S\$230.00 ++** per room per day
- ☐ **Double** room with 2 breakfast and internet only @ **S\$250.00 ++** per room per day
- ❖ Please make the reservation before **(04 September 2023)** to enjoy the above event's room rates.
- ❖ Room category allocation is subject to room availability upon reservation.
- ❖ Additional breakfast can be arranged at \$25.00++ per person.
- ❖ Roll-away bed at S\$90.00++ per person per day including daily breakfast. (Subject to availability)

This event's room rates are applicable from **25 to 29 September 2023** and subject to room's availability upon confirmation.

The above rates are subject to 10% service charge and the prevailing taxes 8%, otherwise indicated.

**Village Hotel Katong**

25 Marine Parade Singapore 449536

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@StayVillage @StayVillage



#### **D) CANCELLATION AND NO-SHOW POLICY**

All reservations will be guaranteed by guests' credit card upon reservation. Should there be cancellation; the following payment will be chargeable:

- Within 30 days prior to arrival, one-night room charge for each room cancelled.
- Within 7 days prior to arrival, 100% of the room revenue for each room cancelled.
- Should there be no-show/shortening of stay for any confirmed reservation, total room charges for the entire duration of stay will be imposed on the guests. Room for the subsequent nights will be released.

#### **E) BILLING INSTRUCTIONS** (Guest room charges will on personal account)

- Reservations are to be paid via a payment link which will be sent with the confirmation via email.
- Reservations are only confirmed after payment is made via the payment link.