



**StarHub Ltd**  
 Expo Business Centre  
 1 Expo Drive #01-14 S (486150)  
 Tel: (65) 1800 822 3333  
 Fax: (65) 6822 6002  
 Email: expobizctr@starhub.com

**APPLICATION FORM - INFO-COMMUNICATIONS SERVICES**

Event Title: \_\_\_\_\_ Company Name: \_\_\_\_\_ (“Customer”)

Period of Event: \_\_\_\_\_ (“the Term”) Hall & Booth No: \_\_\_\_\_

**TELEPHONE LINE**

- A) Telephone Line (Local Access Only – Free Local Call)^
- B) Telephone Line (Local with IDD Access)^
  - Surcharge – Buildup period
  - Surcharge – Show day
  - Relocation charge / Fault Rectification
  - Telephone Extension (Within Booth Area)

**BROADBAND – Per Circuit**

- A) 1MB ADSL (Dynamic IP, with Internet access) #&
- B) 2MB ADSL (Dynamic IP, with Internet access) #&
- C) 4MB ADSL (Dynamic IP, with Internet access) #&
- D) 1MB ADSL (8 Static IP, with Internet access) #&
- E) 2MB ADSL (8 Static IP, with Internet access) #&
- F) 4MB ADSL (16 Static IP, with Internet access) #&
  - Surcharge – Buildup period
  - Surcharge – Show Day
  - Relocation Charge

**SWITCHED ETHERNET (SWE) – Per Circuit**

- A) 2MB SWE (16 Static IP, with internet access) #&
- B) 4MB SWE (16 Static IP, with internet access) #&
- C) 6MB SWE (16 Static IP, with internet access) #&
- D) 8MB SWE (16 Static IP, with internet access) #&
- E) 10MB SWE (16 Static IP, with internet access) #&
- F) 20MB SWE (16 Static IP, with internet access) #&
- G) 30MB SWE (16 Static IP, with internet access) #&
- H) 50MB SWE (16 Static IP, with internet access) #&
- I) 100MB SWE (16 Static IP, with internet access) #&

**ETHERNET LEASED LINE (ELL) – Per Circuit**

- A) 2MB ELL (16 Static IP, with internet access) #&
- B) 4MB ELL (16 Static IP, with internet access) #&
- C) 6MB ELL (16 Static IP, with internet access) #&
- D) 8MB ELL (16 Static IP, with internet access) #&
- E) 10MB ELL (16 Static IP, with internet access) #&
- F) 20MB ELL (16 Static IP, with internet access) #&
- G) 30MB SWE (16 Static IP, with internet access) #&
- H) 50MB ELL (16 Static IP, with internet access) #&
- I) 100MB ELL (16 Static IP, with internet access) #&

**EQUIPMENT RENTAL & CABLING**

- A) Telephone Set (On rental only)
- B) CAT-3 Cable (for Telephone line)
- C) CAT-5 UTP Cable (for Data/ Leased line)
- D) CAT-5 UTP Computer Network Cabling Outlet (within same booth)
- E) CAT-6 UTP Cable (for Data/ Leased line)
- F) 3.5G Data Card (1 Day: \$150.00)<sup>o</sup>
- G) 8-port Switch
- H) 16-port Switch

3 Day Event	Qty	Total (\$)
\$110.00		
\$160.00		
\$100.00		
\$200.00		
\$60.00		
\$90.00		
\$1,100.00		
\$2,750.00		
\$3,250.00		
\$1,500.00		
\$3,150.00		
\$4,300.00		
\$300.00		
\$500.00		
\$140.00		
\$3,700.00		
\$4,750.00		
\$5,300.00		
\$5,900.00		
\$6,650.00		
\$8,500.00		
\$8,800.00		
\$13,000.00		
\$22,500.00		
\$5,250.00		
\$6,050.00		
\$7,300.00		
\$8,550.00		
\$9,400.00		
\$10,200.00		
\$11,800.00		
\$20,000.00		
\$29,000.00		
\$13.00		
\$200.00		
\$400.00		
\$150.00		
\$535.00		
\$360.00		
\$300.00		
\$375.00		

**Important Information to Note:**

1. All charges stated above are exclusive of the 7%GST.
2. The number of days is calculated based on the day of service activation to the day of service recovery.
3. StarHub is strictly on prepayment term; kindly ensure that all payment is received by Starhub before events commence.
4. “^” Telephone set(s) and telephone cord(s) are excluded.
5. “#” Hub(s)/switch(s) and internal cabling are excluded.
6. “&” refers to hard wired connection. For wireless connection, please email [expobizctr@starhub.com](mailto:expobizctr@starhub.com) for clarification and quotation.
7. “Build up Period” refers to the set up period of the exhibition as informed by the organizer of the exhibition to StarHub in writing.
8. “Show Day” refers to the day upon which Customer requests for the Equipment and/or Services to be provisioned on event days.
9. “o” For 3.5G services, please proceeds to StarHub Business Centre for Registration. Deposit will be collected on rental of 3.5G Datacard.
10. Switched Ethernet (SWE) and Ethernet Leased Line (ELL) orders requires a standard lead time of 18 working days for order to be processed. Orders which come in later requiring express charges will be reviewed before order can be committed.
11. Broadband (ADSL), Switched Ethernet (SWE) and Ethernet Leased Line (ELL) orders’ bandwidth are as per circuit, and bandwidth subscribed will be shared among all devices connected.
12. Lead time to provide onsite orders is estimated at 4 hours, and subject to site condition and organizer approval.
13. Surcharge is applicable for any installation done on Monday to Friday between 18:00 to 08:59, Saturday after 13:00 and Sunday.

**TERMS & CONDITIONS**

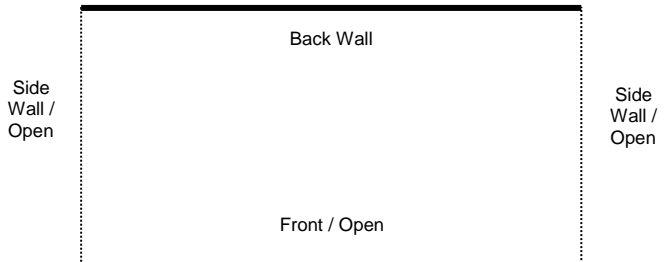
- 1) Notwithstanding any prior representation, promises, arrangement, agreement, covenant or understanding, whether written or oral, the provisions stated herein read with StarHub's General Terms & Conditions and Specific Terms & Conditions for Info-communications Services at [www.starhub.com](http://www.starhub.com) (collectively "Terms and Conditions") form the entire Agreement between Customer and StarHub Ltd (Reg No. 199802208C) ("StarHub") and/or StarHub's Affiliate(s) providing Customer the use and/or access of the Equipment and/or Services. If any conflict shall arise between and the provisions stated herein and the Terms & Conditions, the provisions of this Agreement shall prevail.
- 2) Customer shall submit its orders by way of this form for the Equipment and/or Services with all necessary details to allow StarHub to set up and/or provision the Equipment and/or Services to Customer. The details to be provided include such markings in relation to the booth plan(s) of the respective exhibition hall(s) ("Premises") at the Singapore Expo Centre at 1 Expo Drive #01-01, Singapore 486150 ("Expo Centre"). StarHub may be unable to provision the Equipment and/or Services to Customer if StarHub is unable to determine the Premises with certainty. StarHub shall only provision the Equipment and/or Services to the Customer at the Premises.
- 3) Customer shall submit its orders for the Equipment and/or Services to StarHub's business center at the Expo Centre ("Business Centre") five (5) working days or such number of working days as may be informed by StarHub to Customer before the provisioning of the Equipment and/or Services to Customer ("Order Submission Date"). Customer shall pay StarHub such surcharge for the Equipment and/or Services, as may be determined by StarHub from time to time, for orders submitted by Customer to StarHub after the Order Submission Date. Customer shall contact the Business Centre if Customer does not receive written acknowledgement of its orders two (2) working days after its orders have been submitted to StarHub.
- 4) Customer shall pay StarHub all Charges for the deposit, rental and provisioning of the Equipment and/or Services in full **prior** to the earlier of the collection or provision of the Equipment and/or Services. Customer shall always pay StarHub for the Equipment and/or Services the amount that would have been paid to StarHub had Taxes not been imposed on the Equipment and/or Services. Customer acknowledges and agrees that unless otherwise stated in this form, there shall be no refund of any payment made to StarHub for Customer's cancellation of the provisioned Equipment and/or Services. Customer shall pay StarHub all Charges for the use and/or access of the Equipment and/or Services by the payment date of the invoice or within thirty (30) days from the date of the invoice, whichever is earlier. The deposit or such remaining sum of moneys after its appropriation towards any unpaid Charges, if any, will be returned to Customer after Customer has paid all Charges in relation to the Equipment and/or Services.
- 5) Customer shall collect the Equipment and/or Services from the Business Centre one (1) working day before the Equipment and/or Services are required to be provisioned at the Premises or on such other collection date as may be informed by StarHub to Customer from time to time. Customer will be informed by StarHub of the date upon which the Equipment and/or Services will be provisioned to Customer. StarHub will not provision any Equipment and/or Services until StarHub receives full payment of the Charges for deposit, rental and provisioning of the Equipment and/or Services. Customer shall pay StarHub a relocation charge, as may be determined by StarHub from time to time, if the provisioned Equipment and/or Services are to be provisioned at a location other than the Premises as shall be agreed by StarHub in writing.
- 6) At the end of the Term, Customer shall return the Equipment and/or Services to the Business Centre during normal business hours, and if not possible for reason of the closure of the Business Centre, the following working day.
- 7) The Equipment and/or Services are provided to Customer on an "as-is" and "as available" basis. Customer acknowledges receipt of the Equipment in good working condition and agrees to return StarHub the provisioned Equipment in the same condition. Unless otherwise expressly agreed to by StarHub as stated as such in this form, Customer shall be responsible for any equipment or services required to use or access the Equipment and/or Services. Customer shall indemnify StarHub for any loss or damages to, or arising from or in relation to the use and/or access of the Equipment and/or Services during the Term.

**CONFIRMATION & AGREEMENT**

We hereby confirm and agree to be bound by all provisions herein:

Company Name: \_\_\_\_\_ BRN/ ROC No: \_\_\_\_\_  
Company Address: \_\_\_\_\_ Postal Code ( \_\_\_\_\_ )  
Contact Person: \_\_\_\_\_ Designation: \_\_\_\_\_  
Tel No: \_\_\_\_\_ Mobile No: \_\_\_\_\_ Fax No: \_\_\_\_\_  
Email: \_\_\_\_\_

**Booth Plan**



**Company Stamp** : \_\_\_\_\_

**Signature** : \_\_\_\_\_

**Date of submission** : \_\_\_\_\_

*\*Please indicate the location of the line at the plan / provide the booth plan with the location*