MRO ASIA 2019
Exhibitor's Checklist

Dear Exhibitor,

Please use this checklist of forms to help you plan your work schedule and participation. **ALL** forms (regardless of whether the service is required or not) must be completed, endorsed and returned by the exhibitors by the deadline stated on the form. Services cannot be guaranteed for forms that are submitted after the stipulated deadline.

Thank you.

Order Form	Item Name	Deadline	Completed?
Form 1	Fascia Name – shell scheme package	**7 August 2019**	
Form 2	Electrical Services		
Form 3	Furniture Rental		
Form 4	AV Equipment Rental		
Form 5	Graphics Production		
Form 6	Cleaning Service		
Form 7	Service Location Plan		

Informative Guide

1. Cleaning

- During the exhibition days, the Organiser will be responsible for the general cleaning of the aisle and general areas daily.
- During the build-up and dismantling periods, exhibitors and/or appointed contractors are responsible for the removal of stand construction debris and rubbish on a daily basis. All aisles must be left clear.

2. Electrical Services

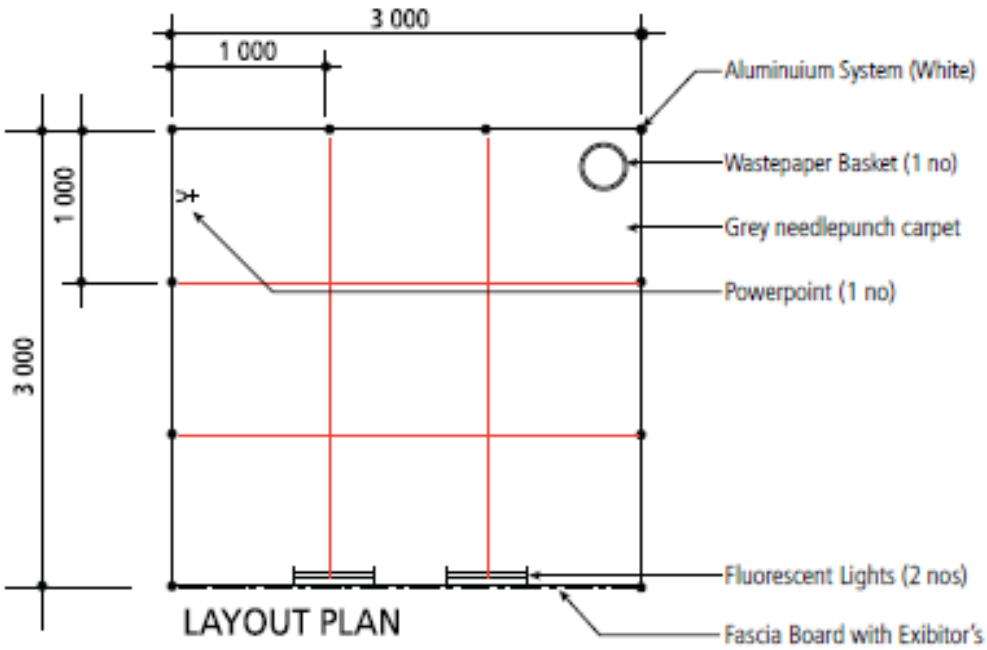
- All electrical installation work from source of supply at the exhibition is only allowed to be carried out solely by the Organiser's official contractor.
- All electrical equipment & connections downstream from Organiser's supply should be tested and appropriately grounded and approved by the Exhibitor's (or Exhibitor's appointed contractor's) local licensed electrical engineers prior to turning on the electrical supply.
- Supply voltage
  - 3 phase 4 wire system (plus earth), 400 volts +/- 6%
  - Single phase 3 wire system, 230 volts +/- 6%
- Frequency: 50 Hz with variation maintained within +/- 5%

3. Rigging Services

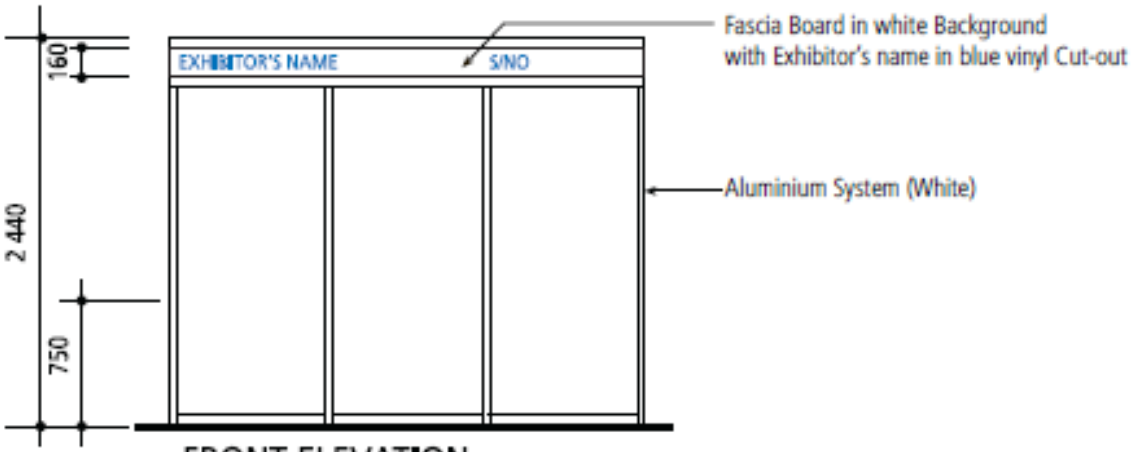
- Rigging using the existing hall ceiling structure is only allowed for banners, lighting trusses and any decorative items provided if the item to be suspended is endorsed by a local professional engineer. Due to safety concerns, rigging of booth structures is strictly not allowed.
- Rigging is only allowed to be carried out solely by the Organizer's official contractor. Pls contact Karen Ng from Kingsmen Exhibits Pte Ltd at karenng@kingsmen-int.com for all rigging enquiries.

STANDARD SHELL SCHEME SPECIFICATION

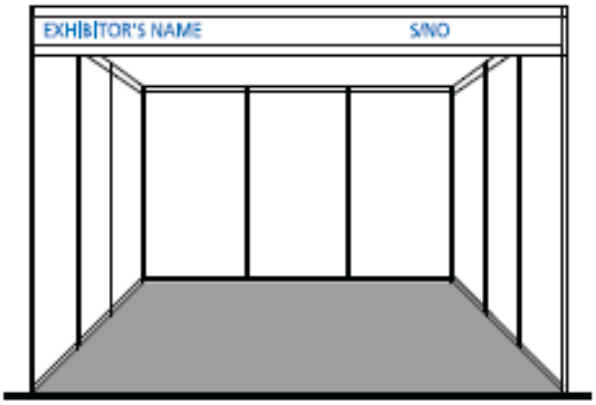
STANDARD SHELL SCHEME 3MD X 3MW



LAYOUT PLAN



FRONT ELEVATION



PERSPECTIVE VIEW

Kingsmen

SHELL SCHEME BOOTH SPECIFICATIONS

Fascia	The fascia board will be erected across the front side of your stand as per diagram above. Exact wording of your company name is to be supplied on **Form 1**.
Flooring	Basic grey needle punch carpet is provided for all shell scheme booths. No change of colour is allowed. Aisle carpet is red colour.
Walling	All walls are white laminated panels of 1m width and 2.5m height each. You are not allowed to make alterations to the structure of your stand or remove any integral parts from it. Any damages caused to the panel(s) will be charged to you.
Furniture	1 no wastepaper basket will be provided. Please use **Form 3** if you require additional furniture.
Lighting	2 nos fluorescent light will be provided (mounted behind fascia). Please use **Form 2** if you require additional lighting.
Power socket	1 no 13amp/230v single-phase will be provided. Please use **Form 2** for additional requirement.

IMPORTANT!

All lighting connection & electrical outlets Must be ordered from the official contractor using Form 2.
Exhibitors using 'pop-up' display stand with fitted lights Must Order lighting connection using the same form.

DEADLINE: 7 August 2019

Please Return Form to:
KINGSMEN EXHIBITS PTE LTD
22 Changi Business Park Central 2, The Kingsmen Experience, Singapore 486032
Tel : (65) 6880 0036
Attn : Ms Pricilla Kang Email : mroasia2019@kingsmen-int.com

FORM 1

MRO ASIA 2019

STAND CONSTRUCTION

This form must be completed and returned by all Exhibitors. (Please type / write in block letters.)

Company Name : _____ Stand No : _____

Address : _____

Tel : _____ Fax : _____ E-mail : _____

Authorised by : _____ Signature : _____ Date : _____

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1. EXHIBITION STAND

We have signed up for a *(Please tick one)*

☐ **Shell Scheme Package** *(Please complete Part 2 only)*
☐ **Raw Space Package** *(Please complete Part 3 only)*

2. SHELL SCHEME PACKAGE ONLY

2.1. FASCIA NAME (PLEASE USE BLOCK LETTERS)

Please enter below the Company Name which you require on the fascia. This will be provided in upper case with English alphabets (maximum 24 letters).

Note: Fascia names that are more than 24 letters will be represented in 2 lines, and the font size will be minimized accordingly.

2.2. FASCIA LOGO

If you wish to add a colour logo on the fascia board, please place your order in Form 5 and check the box below.

☐ We are ordering a colour logo.

IMPORTANT!

The company name to appear will be as per contract if this form is received later than the given deadline. Any changes made after the deadline of 7 August 2019 will be subjected to an administrative charge.

PLEASE NOTE:

(1) Orders are valid only when accompanied by full remittance. Payment could be made by Singapore local cheque, bank draft, telegraphic transfer or credit card. Due to the Merchant bank new regulations, we will not be able to charge to VISA & Mastercard without the physical card. Apologies for any inconveniences caused.
(2) Please note that withholding & government taxes, if any, shall be borne by the Exhibitors. For Foreign Exhibitors, each invoice will be subjected to a bank charge of USD30.00.
(3) Late orders i.e. received after the deadline may not be catered to, and if available, will be subjected to a 30% surcharge. On-site orders may not be provided and, if available, will be subjected to a 50% surcharge. Priority will be given to advance orders.
(4) Amount paid are non-refundable should the event is being cancelled or withdrawn.

REVERSE OF FORM 1 - STAND CONSTRUCTION

3. RAW SPACE PACKAGE

Both the exhibitor and contractor are responsible for dismantling and removing the stand structure, in accordance with the stipulated timing on "Exhibition Schedule". All debris and carpets must be cleared by the exhibitors and/or their contractor by the time stated. Failure to do so may result in the exhibitors and/or their contractors being liable for service fees incurred.

All contractors must place a refundable performance bond of S$50.00/sqm (minimum of S$500.00, up to maximum of S$5,000.00) and sign an undertaking, guaranteeing adherence to all the rules and regulations laid down by the Organizer/Venue. Payments are to be made to **Kingsmen Exhibits Pte Ltd** by the deadline for forms submission.

The contractor must submit all plans for approval. This includes detailed drawings of elevations, layout and perspective with dimensions illustrating the design on the stand. Locations of all equipment/machinery on display must be included on the layout. Any booths with coverage ceilings will require special approval by the relevant authorities.

Pls submit all stand designs and detailed drawings to Ms Allison Gold at Allison.gold@informa.com and
Ms Karen Ng at karenng@kingsmen-int.com, no later than **15 August 2019**.

Per SQM	Booth Size	Total Amount
SGD $50		$
Note: Minimum S$500, Maximum $5,000.		

PAYMENT (Please select preferred method of Payment)
☐ **For Local Companies**: **Crossed cheque** made payable to Kingsmen Exhibits Pte Ltd. Mailing Address: 22 Changi Business Park Central 2, The Kingsmen Experience, Singapore 486032 Attn: Ms Pricilla Kang.
☐ **For Foreign Companies**: **Telegraphic Transfer** – Please make payment in USD to the following account: **Kingsmen Exhibits Pte Ltd** Bank Name: United Overseas Bank (Novena Branch), 238A Thomson Road, #01-38, Novena Square, (S) 307685 Account No.: **106-900-026-1**, Swift Code: **UOVBSGSG**

Nominated Contractor : _____

Address : _____

Tel : _____ Fax : _____ E-mail : _____

Contact Person : _____ Signature : _____ Date : _____

DEADLINE: 7 August 2019

Please Return Form to:
KINGSMEN EXHIBITS PTE LTD
22 Changi Business Park Central 2, The Kingsmen Experience, Singapore 486032
Tel : (65) 6880 0036
Attn : Ms Pricilla Kang Email : mroasia2019@kingsmen-int.com

FORM 2

MRO ASIA 2019

ELECTRICAL SERVICE

This form must be completed and returned by Exhibitors if service is required. (Please type / write in block letters.)

Company Name : _____ Stand No : _____

Address : _____

Tel : _____ Fax : _____ E-mail : _____

Authorised by : _____ Signature : _____ Date : _____

Only the official contractor is permitted to undertake electrical work from the source of supply in the exhibition hall.

The Standard Shell Scheme Package includes one (1) 13Amp/230V SP 50Hz AC Socket and two (2) 40W Fluorescent Lights. Kindly order only your additional requirements.

DESCRIPTION OF SERVICES / ITEMS	UNIT COST *	QTY	COST *
SECTION A – INDIVIDUAL FITTINGS			
100W Standard Spotlight	USD 60.00		
100W Long Arm Spotlight	USD 70.00		
40W Fluorescent Light, 1.2mL (Batten Fitting)	USD 40.00		
40W Fluorescent Light, 1.2mL (For Lightbox)	USD 45.00		
50W Standard Halogen Spotlight	USD 70.00		
50W Long Arm Halogen Spotlight	USD 80.00		
150W Floodlight	USD 150.00		
13Amp/230V SP 50Hz AC Socket (Max 800W) (Not for lighting use)	USD 70.00		
13Amp/230V SP 50Hz AC Socket with 24hrs Supply (Max 800W) (Not for lighting use)	USD 130.00		
15Amp/230V SP 50Hz AC Socket (Max 3kW) (Not for lighting use)	USD 100.00		
SECTION B – FOR CONNECTION TO LIGHTING ONLY			
Per Light Fitting Connection (Up to 100W)	USD 55.00		
Per Light Fitting Connection (Up to 300W)	USD 100.00		
Per Light Fitting Connection (Up to 500W)	USD 150.00		
Per metre run LED Connection	USD 50.00		
Note: Each fluorescent tube inside a lightbox is considered ONE 100W lighting connection. Please place your orders accordingly.			
* Subject to 7% Goods & Services Tax (GST) ** GST is not applicable for foreign-based exhibitors.	Total Cost Before GST		
	7% GST**		
	Total Cost Including GST		
Please indicate the locations of the above requirement on the Service Location Plan (Form 6)			

PAYMENT (Please select preferred method of Payment)
☐ **For Local Exhibitors**: **Crossed cheque** or **bank draft** made payable to Kingsmen Exhibits Pte Ltd. Mailing Address: 22 Changi Business Park Central 2, The Kingsmen Experience, Singapore 486032
☐ **For Overseas Exhibitors**: **Telegraphic Transfer** – Please make payment in USD to the following account: **Kingsmen Exhibits Pte Ltd** Bank Name: United Overseas Bank (Novena Branch), 238A Thomson Road, #01-38, Novena Square, (S) 307685 Account No.: **106-900-026-1**, Swift Code: **UOVBSGSG**
☐ **For All Exhibitors: Payment via Amex Credit Card** Pls check the box and an authorization form will be sent to you for Amex Credit Card payment.

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ELECTRICAL CATALOGUE

LIGHTING

	100W Standard Spotlight		100W Long Arm Spotlight
	40W 1.2mL Fluorescent Light (Batten Fitting)		40W 1.2mL Fluorescent Light (Loose Fitting)
	50W Downlight		150W/300W Floodlight
	50W Standard Halogen Spotlight		50W Long Arm Halogen Spotlight

POWER SUPPLY

	13A/230V SP 50/60 Hz Powerpoint (Not for lighting use)		15A/230V SP 50/60 Hz Powerpoint (Not for lighting use)

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Attn : Ms Pricilla Kang Email : mroasia2019@kingsmen-int.com

FORM 3

MRO ASIA 2019

FURNITURE SERVICE

This form must be completed and returned by Exhibitors if service is required. (Please type / write in block letters.)

Company Name : _____ Stand No : _____

Address : _____

Tel : _____ Fax : _____ E-mail : _____

Authorised by : _____ Signature : _____ Date : _____

The Standard Shell Scheme Package includes one (1) Wastepaper Basket. Kindly order only your additional requirements.

CODE	DESCRIPTION OF SERVICES / ITEMS	UNIT COST *	QTY	COST *
* Subject to 7% Goods & Services Tax (GST) ** GST is not applicable for foreign-based exhibitors.		Total Cost Before GST		
		7% GST**		
		Total Cost Including GST		

PAYMENT (Please select preferred method of Payment)
☐ **For Local Exhibitors**: **Crossed cheque** or **bank draft** made payable to Kingsmen Exhibits Pte Ltd. Mailing Address: 22 Changi Business Park Central 2, The Kingsmen Experience, Singapore 486032
☐ **For Overseas Exhibitors**: **Telegraphic Transfer** – Please make payment in USD to the following account: **Kingsmen Exhibits Pte Ltd** Bank Name: United Overseas Bank (Novena Branch), 238A Thomson Road, #01-38, Novena Square, (S) 307685 Account No.: **106-900-026-1**, Swift Code: **UOVBSGSG**
☐ **For All Exhibitors: Payment via Amex Credit Card** Pls check the box and an authorization form will be sent to you for Amex Credit Card payment.

PLEASE NOTE:

(1) Orders are valid only when accompanied by full remittance. Payment could be made by Singapore local cheque, bank draft, telegraphic transfer or credit card. Due to the Merchant bank new regulations, we will not be able to charge to VISA & Mastercard without the physical card. Apologies for any inconveniences caused.
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(3) Late orders i.e. received after the deadline may not be catered to, and if available, will be subjected to a 30% surcharge. On-site orders may not be provided and, if available, will be subjected to a 50% surcharge. Priority will be given to advance orders.
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FURNITURE PRICE LIST

CHAIRS		
CODE	DESCRIPTION	USD
C1C	Arm Chair (Black)	40.00
C1D	Arm Chair (Silver)	40.00
C1E1	Arm Chair	50.00
C1H	Arm Chair	50.00
C1I	Arm Chair (Black)	50.00
C1J	Arm Chair (Brown)	50.00
C1W	Arm Chair	70.00
C1W1	Arm Chair	80.00
C1W2	Arm Chair (White)	80.00
C1W3	Arm Chair (Black)	80.00
C1X	Arm Chair	70.00
C1Y	Arm Chair (White)	80.00
C1Y1	Arm Chair (Blue)	80.00
C1Y2	Arm Chair (Yellow)	80.00
C1Z	Arm Chair	60.00
C1Z1	Arm Chair	60.00
C1Z2	Arm Chair	60.00
C6	Bistro Chair	25.00
C7H	Bistro Chair	25.00
C7P	Bistro Chair	50.00
C7U	Bistro Chair	60.00
C7U2	Bistro Chair (Black)	60.00
C7U1	Bistro Chair	60.00
C7Z	Bistro Chair	75.00
C7Z	Bistro Chair (White)	75.00
C7Z1	Bistro Chair (Blue)	75.00
C7Z2	Bistro Chair (Yellow)	75.00
C7Z3	Bistro Chair (Black)	75.00
C7Z4	Bistro Chair (White)	75.00
C7Z5	Bistro Chair (White)	80.00
C8D	Low Stool (White)	40.00
C8U	Low Stool (Black)	40.00
C8F,G,I, G1	Low Stool	40.00
C8J	Low Stool (White)	50.00
C8K	Long Stool (White)	90.00
C8K1	Long Stool (Black)	90.00
C8K2	Long Stool (Red)	90.00
C8X	Low Stool (White)	70.00
C8X1	Low Stool (Black)	70.00
C8X2	Low Stool (White)	70.00
C9B	Bar Stool (Chrome)	45.00
C9B1	Bar Stool	60.00
C9B2	Bar Stool	60.00
C9C	Bar Stool	50.00
C9H	Bar Stool (Black)	60.00
C9H1	Bar Stool (White)	60.00
C9J	Bar Stool	60.00
C9M	Bar Stool	60.00
C9N	Bar Stool	60.00
C9P	Bar Stool	50.00
C9Q1	Bar Stool	60.00
C9R	Bar Stool	65.00
C9R1	Bar Stool	65.00
C9S	Bar Stool	70.00
C9S1	Bar Stool	70.00
C10H,I,K,L	Bar Stool	60.00
C10S,T,W	Bar Stool	60.00
C10A	Bar Stool (Black)	50.00
C10U	Bar Stool (White)	50.00
C10V	Bar Stool (White)	60.00
C10V1	Bar Stool (Black)	60.00
C10X	Bar Stool (White)	60.00
C10Y	Bar Stool (Red)	60.00
C10Z	Bar Stool (Orange)	60.00
C10Z1	Bar Stool (Red)	60.00

CHAIRS		
CODE	DESCRIPTION	USD
C12	Bistro Chair	60.00
C16C	Bistro Chair	40.00
C16C1	Bistro Chair	50.00
C16N	Bistro Chair	60.00
C16N1	Bistro Chair	60.00
C16N2	Bistro Chair (caster wheels)	60.00
C16P	Bistro Chair	50.00
C16Q1	Bistro Chair	45.00
C16Q2	Bistro Chair	45.00
C16R	Bistro Chair	45.00
C16S	Bistro Chair	60.00
C16T1	Bistro Chair	45.00
C16U	Bistro Chair	60.00
C16V	Bistro Chair	60.00
C16V2	Bistro Chair	70.00
C16W	Bistro Chair	55.00
C16X	Bistro Chair	55.00
C16X1	Bistro Chair	55.00
C16Z	Bistro Chair	45.00
C22	Folding Chair (Black)	15.00
C23	Folding Chair (White)	15.00
C29K	Conference Chair	80.00
C29L	Conference Chair	80.00
C29L1	Conference Chair	85.00
C30J	Conference Chair	75.00
C30D1	Typist Chair	40.00
C30D2	Typist Chair	40.00
C39T	Fabric Sofa (Red)	50.00
C29U	Fabric Sofa (Grey)	50.00
C39F	Fabric Sofa (Red)	70.00
C39S	Fabric Sofa (White)	70.00
C39N	Fabric Sofa (Navy Blue)	70.00
C39AD3	Fabric Sofa	150.00
C39W1	Leather Sofa	75.00
C39W2	Leather Sofa	150.00
C39R1	Leather Sofa	85.00
C39R2	Leather Sofa	160.00
C39R3	Leather Sofa	240.00
C39AP3	Fabric Sofa	200.00
C39Y	Leather Sofa (White)	100.00
C39Z	Leather Sofa (Black)	100.00
C39AQ	Leather Sofa (Black)	100.00
C39AQ2	Leather Sofa (Black)	200.00
C39AB	Leather Sofa (White)	70.00
C39R1	Leather Sofa (Black)	85.00
C39R2	Leather Sofa (Black)	160.00
C39R3	Leather Sofa (Black)	240.00

	TABLES	
CODE	DESCRIPTION	USD
T2	Coffee Table	45.00
T2A	Coffee Table	45.00
T3	Coffee Table	40.00
T3A	Coffee Table	40.00
T3A2	Coffee Table	40.00
T3B	Coffee Table	60.00
T3B2	Coffee Table	60.00
T3C	Coffee Table	40.00
T3D	Coffee Table	100.00
T10C	Cocktail Table (Brown)	65.00
T10D	Cocktail Table (Black)	65.00
T10F	Cocktail Table (White)	65.00
T10H	Cocktail Table	75.00
T10J	Cocktail Table (Glass)	80.00
T10K	Cocktail Table	80.00

TABLES		
CODE	DESCRIPTION	USD
T19A	Round Table (Glass)	60.00
T19C	Round Table (Glass)	70.00
T19D	Round Table (Glass)	70.00
T19B/21	Round Table	60.00
T21/15	Round Table	60.00
T21A/14	Round Table (Black)	60.00
T21B/13A	Round Table (Woodgrain)	60.00
T21C/15	Round Table	90.00
T26/15	Square Table (White)	60.00
T26B/13A	Square Table (Brown)	60.00
T28D/13A	Conference Table (Black)	90.00
T12/15	Conference Table (White)	90.00
T28E/15	Conference Table (Woodgrain)	90.00
T28G/15	Conference Table (Woodgrain)	100.00
T28K	Conference Table (Woodgrain)	90.00
T28K1	Conference Table (Woodgrain)	120.00

CABINETS, SHOWCASES, BROCHURE STANDS		
CODE	DESCRIPTION	USD
A21	Display Cube (500mmH)	60.00
A22	Display Cube (750mmH)	80.00
A23	Display Cube (1000mmH)	100.00
A37	Lockable Cabinet	80.00
A37A	Curved Info Counter	100.00
A37AA	Lockable Cabinet (1000mmH)	100.00
A38	Sink With Cabinet	100.00
T7	Information Table	70.00
T7A	Information Table	85.00
A50	2-Tier Counter	100.00
A51	3-Tier Counter	120.00
S3	Counter Showcase	250.00
S5	Counter Showcase	250.00
S6	Square Showcase	300.00
S7	Showcase	400.00
S8	Showcase	400.00
S10C	Showcase	350.00
A47A	System Shelf	80.00
A47B	System Shelf	80.00
A47C	System Shelf	100.00
A47D	System Shelf	80.00
A15B	Brochure Stand (Black)	60.00
A15C	Brochure Stand (Chrome)	60.00
A15D	Brochure Stand	60.00
A15E	Brochure Stand	60.00
A15G	Brochure Stand	60.00
A15H	Brochure Stand	60.00
A15J	Brochure Stand	70.00

MISCELLANEOUS		
CODE	DESCRIPTION	USD
A4	Wastepaper Basket	3.00
A20F	Coat Stand	60.00
A55	Plastic Bags Stand	40.00
A17/8	Barricade (1 metre per set)	60.00
A5C	Barricade	60.00
A9B	Barricade	60.00
A33A	Easel	30.00
A42	Refrigerator	200.00
A43	Refrigerator	300.00
L05	Table Lamp	50.00
L06	Standing Lamp	70.00
A49A	Signage Stand	80.00
A49B,C,D	Signage Stand	70.00

Chairs

Arm Chair

C1C | 400L x 430W x 460H

C1D | 400L x 430W x 470H

C1E1 | 560L x 580W x 460H

C1H | 540L x 460W x 450H

C1I | 540L x 460W x 450H
C1J Brown

C1W | 580L x 580W x 460H

C1W1 | 650W X 730D X 450H

C1W2 | 720W X 660D X 450H

C1W3 | 700W X 700D X 450H

C1X | 560L x 510W x 510H

C1Y | 600W x 625D x 440H

C1Y1 | 600W x 625D x 440H

C1Y2 | 600W x 625D x 440H

C1Z | 630W x 670D x 970H

Bistro Chair

C1Z1 | 630W x 670D x 970H

C1Z2 | 500W x 500D x 460H

C6 | 480L x 430W x 450H

C7H | 450L x 450W x 450H

C7P | 400L x 420W x 450H

Stocks are subjected to availability. Dimensions are approximately in millimetres.

Chairs

Bistro Chair

C7U | 350L x 400W x 490H

C7U1 | 550W X 560D X 440H

C7Z | 400L x 470W x 450H

C7Z1 | 570L x 465W x 440H

C7Z5 | 580L x 470W x 440H

C12 | 580W x 550D x 440H

C16C | 460L x 450W x 430H

C16C1 | 430L x 520W x 440H

C16N | 680L x 680W x 450H

C16N1 | 680L x 680W x 450H

C16N2 | 660L x 580W x 480 / 560H

C16P | 490L x 450W x 450H

C16Q1 | 490L x 490W x 430H

C16Q2 | 490L x 490W x 430H

C16R | 400L x 440W x 440H

C16S | 660L x 660W x 450H

C16T1 | 400L x 440W x 440H

C16U | 620L x 600W x 460H

C16V | 550L x 440W x 460H

C16V2 | 445W x 420D x 480H

Stocks are subjected to availability. Dimensions are approximately in millimetres.

Chairs / Sofas

Bistro Chair

C16W | 460L x 460W x 450H

C16X | 460L x 460W x 450H

C16X1 | 460L x 540W x 450H

C16Z | 550D x 520W x 890H

Folding Chair

C22
Black

C23 | 460L x 400W x 450H

Conference Chair

C29K
600L x 500W x 420 / 520H

C29L
480L x 520W x 495 / 558H

C29L1
480L x 635W x 495 / 558H

C30J
520L x 420W x 410 / 520H

Typist Chair

C30D1
486L x 430W x 590 / 1400H

C30D2
486L x 430W x 590 / 1400H

Fabric Sofa

C39T | 570L x 760W x 400H

C39U | 570L x 760W x 400H

C39F | 780L x 730W x 430H

C39S | 780L x 730W x 430H

C39N | 710L x 680W x 490H

C39AD3 | 1760L x 870W x 420H

Stocks are subjected to availability. Dimensions are approximately in millimetres.

Chairs / Sofas

Leather Sofa

C39W1 | 980L x 750W x 480H

C39W2 | 1750L x 750W x 480H

C39AP3 | 1800L x 880W x 660H

C39Y | 750L x 750W x 450H

C39AQ | 780W x 740D x 430H

C39AQ2 | 1370W x 790D x 420H

C39AB | 740L x 700W x 420H

C39R1 | 800L x 730W x 430H

C39R2 | 1300L x 730W x 430H

C39R3 | 1820L x 730W x 430H

Low Stool

C8D | DIA 380 X 460H

C8F | 400L x 400W x 400H

C8J | DIA 640 X 380H

C8K | 1200L x 440W x 400H

Stocks are subjected to availability. Dimensions are approximately in millimetres.

Sofas

Low Stool

C8X | 1000L x 800W x 450H

C8X2 | 1000L x 800W x 450H

Bar Stool

C9B | 400L x 440W x 740H

C9B1 | 430L x 430W x 750H

C9B2 | 430L x 430W x 750H

C9C | 320L x 330W x 730H

C9H | 460L x 440W x 840H

C9J | 440L x 430W x 780H

C9M
350L x 400W x 520 / 770H

C9N | DIA 380 x 780H

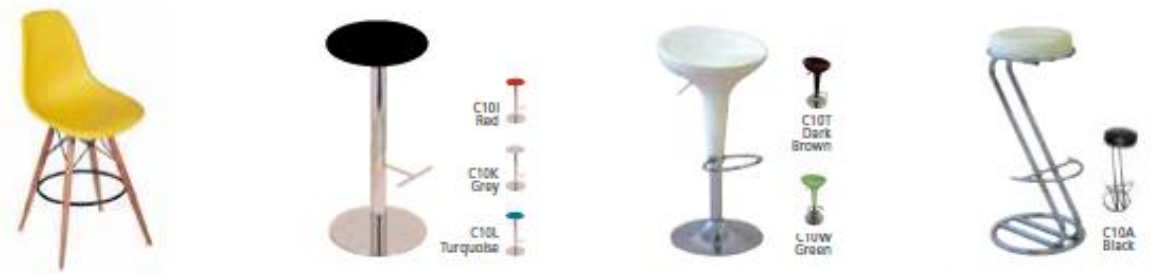
C9P | DIA 470 x 730H

C9Q1 | 400W x 450D x 740H

C9R | 440W x 400D x 770H

C9R1 | 440W x 400D x 770H

C9S | 465W x 510D x 1110H



C9S1 | 465W x 510D x 1110H

C10H | DIA 350 x 830H

C10S | 440L x 400W x 520 / 770H

C10U | DIA 360 x 820H

Stocks are subjected to availability. Dimensions are approximately in millimetres.

Stools / Table

Bar Stool

C10V
360L x 360W x 520 / 760H

C10X
460L x 420W x 580 / 790H

C10Y
460L x 420W x 580 / 790H

C10Z
400L x 410W x 560 / 820H

C10Z1
390L x 385W x 670H / 870H

Cocktail Table

T10H
DIA 600 x 670 / 910H

T10F DIA 550 x 1110H

T10J (Glass)
DIA 600 x 1070H

T10K | DIA 700 x 1100H

Coffee Table

T2 | DIA 520 x 440H

T2A | 500L x 500W x 350H

T3 | 550L x 550W x 450H

T3A | 500L x 500W x 420H

T3A2 | 550L x 550W x 450H

T3C | 500L x 500W x 420H

T3D | 1140L x 640W x 370H

T3E | DIA 400 X 450H
T3E1 | DIA 500 X 520H
T3E2 | DIA 600 X 580H

T3B | 1000L x 500W x 420H

T3B2 | 900L x 550W x 450H

Stocks are subjected to availability. Dimensions are approximately in millimetres.

kingsmen

A communication design & production group

Tables / Miscellaneous

Round Table

T19A | DIA 750 x 750H

T19C | DIA 750 x 750H

T19D | DIA 900 x 750H

T19B/21 | DIA 760 x 750H

T21B/13A | DIA 760 x 700H

T21A/14 | DIA 760 x 700H

T21/15 | DIA 760 x 700H

Square Table

T26/15 | 760L x 760W x 700H

T26B/13A | 760L x 760W x 700H

Conference Table

T21C/15 | DIA 1200 x 700H

T12/15 | 1200L x 800W x 700H

T28D/13A | 1200L x 800W x 700H

T28G/15 | 1900L x 900W x 700H

T29K | 1200L x 800W x 730H
T29K1 | 2000L x 800W x 730H

Information Table

T7, T7A
1000L x 500W x 750 / 1000H

A37A | 1000L x 500W x 1000H

Stocks are subjected to availability. Dimensions are approximately in millimetres.

Miscellaneous

Lockable Cabinet

A37 | 1000L x 500W x 750H

A37AA (with shelf)
1000L x 500W x 1000H

Tiered Counter

A50
1000L x 300W x 1000 / 750H
(without lockable cabinet)

A51
1000L x 300W
x 1000H / 750H / 500H

Counter Showcase

S3 | 1000L x 500W x 900H

S5 | 1000L x 500W x 900H

Sink with Cabinet

A38 | 1000L x 400W x 1000H

Display Cube

A21 | 500L x 500W x 500H
A22 | 500L x 500W x 750H
A23 | 500L x 500W x 1000H

System Shelf

A47A | 1000L x 500W x 2000H

A47B | 1000L x 500W x 1500H

A47C | 500L x 500W x 2000H

A47D | 500L x 500W x 1500H

Showcase

S6 | 500L x 500W x 2100H
(with 2 halogen downlights)

S7 | 1000L x 500W x 2100H
(with 4 halogen downlights)

S8 | 1000L x 500W x 2100H
(with 4 halogen downlights)

S10C | 430L x 370W x 1620H
(with 1 halogen downlights)

Stocks are subjected to availability. Dimensions are approximately in millimetres.

Tables / Miscellaneous

Lamp

L05 Table Lamp

L06 Standing Lamp

Barricade

A9B | 900H

A17/8 | 920H

A5C | 900H

Brochure Stand

A15B | 260L x 1270H

A15C | 260L x 1270H

A15D | 235L x 1500H

A15E | 300L x 1610H

A15H
Black
A15G | 270L x 280W x 1380H

A15J | 240L x 1500H

Refrigerator

A42 | 420L x 400W x 820H

A43 | 550L x 550W x 1440H

Signage Stand

A49A | 570L x 1620H

A49B | 270L x 1280H

A49C | 220L x 1200H

A49D
Max: 2.4mH (inclusive of pole base)
Mid: 1.7mH (inclusive of pole base)
Min: 0.9mH (inclusive of pole base)

Miscellaneous

A20E
1220L X 1225 /1650H

A20F | 550L x 1700H

Stocks are subjected to availability. Dimensions are approximately in millimetres.

Miscellaneous

A33A | 1000L x 450W x 1050H

A55 | 440L x 990H

A4 | DIA 230 x 280H

Stocks are subjected to availability. Dimensions are approximately in millimetres.

DEADLINE: 7 August 2019

Please Return Form to:
KINGSMEN EXHIBITS PTE LTD
22 Changi Business Park Central 2, The Kingsmen Experience, Singapore 486032
Tel : (65) 6880 0036
Attn : Ms Pricilla Kang Email : mroasia2019@kingsmen-int.com

FORM 4

MRO ASIA 2019

AV EQUIPMENT RENTAL

This form must be completed and returned by Exhibitors if service is required. (Please type / write in block letters.)

Company Name : _____ Stand No : _____

Address : _____

Tel : _____ Fax : _____ E-mail : _____

Authorised by : _____ Signature : _____ Date : _____

1. Standard cables for equipment connection not exceeding 2m will be provided. Should you require the cable to be longer than 2m, it will be quoted separately.

2. The below quoted price does not include electrical supply.

DESCRIPTION OF SERVICES / ITEMS	UNIT COST *	QTY	COST *
DVD Player	USD 80.00		
Pentium IV 3Ghz Processor Computer	USD 150.00		
Notebook Centrino 1.6Ghz	USD 300.00		
Floor Stand (For 32" or 42" Screens only)	USD 100.00		
19" LCD Data Monitor (Without Speaker)	USD 180.00		
20" LCD TV Monitor (Without Speaker)	USD 200.00		
32" LCD TV Monitor (With Speaker – Full HD)	USD 460.00		
42" LCD TV Monitor (With Speaker – Full HD)	USD 800.00		
32" Single Touch Overlay Panel, c/w LCD Monitor & Pentium IV Processor	USD 1,200.00		
42" Single Touch Overlay Panel, c/w LCD Monitor & Pentium IV Processor	USD 1,600.00		
* Subject to 7% Goods & Services Tax (GST) ** GST is not applicable for foreign-based exhibitors.	Total Cost Before GST		
	7% GST**		
	Total Cost Including GST		

PAYMENT (Please select preferred method of Payment)
☐ **For Local Exhibitors**: **Crossed cheque** or **bank draft** made payable to Kingsmen Exhibits Pte Ltd. Mailing Address: 22 Changi Business Park Central 2, The Kingsmen Experience, Singapore 486032
☐ **For Overseas Exhibitors**: **Telegraphic Transfer** – Please make payment in USD to the following account: **Kingsmen Exhibits Pte Ltd** Bank Name: United Overseas Bank (Novena Branch), 238A Thomson Road, #01-38, Novena Square, (S) 307685 Account No.: **106-900-026-1**, Swift Code: **UOVBSGSG**
☐ **For All Exhibitors: Payment via Amex Credit Card** Pls check the box and an authorization form will be sent to you for Amex Credit Card payment.

PLEASE NOTE:

(1) Orders are valid only when accompanied by full remittance. Payment could be made by Singapore local cheque, bank draft, telegraphic transfer or credit card. Due to the Merchant bank new regulations, we will not be able to charge to VISA & Mastercard without the physical card. Apologies for any inconveniences caused.
(2) Please note that withholding & government taxes, if any, shall be borne by the Exhibitors. For Foreign Exhibitors, each invoice will be subjected to a bank charge of USD30.00.
(3) Late orders i.e. received after the deadline may not be catered to, and if available, will be subjected to a 30% surcharge. On-site orders may not be provided and, if available, will be subjected to a 50% surcharge. Priority will be given to advance orders.
(4) Amount paid are non-refundable should the event is being cancelled or withdrawn.

DEADLINE: 7 August 2019

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FORM 5

MRO ASIA 2019

GRAPHICS PRODUCTION

This form must be completed and returned by Exhibitors if service is required. (Please type / write in block letters.)

Company Name : _____ Stand No : _____

Address : _____

Tel : _____ Fax : _____ E-mail : _____

Authorised by : _____ Signature : _____ Date : _____

ITEM	DESCRIPTION OF SERVICE	UNIT COST *	QTY	COST *
	Fascia logo mounted onto compressed foam (Size: 300mmL to 600mmL x 300mmH)	USD 100.00		
	Fascia logo mounted onto compressed foam (Size: 3000mmL x 300mmH)	USD 150.00		
	Digital print graphic mounted directly onto system panels (Size: 950mmL x 2340mmH)	USD 150.00		
	Seamless wall graphic (Size: 3000mmL x 2500mmH)	USD 675.00		
	Seamless wall graphic (Size: 6000mmL x 2500mmH)	USD 1350.00		
	Digital print logo on front of T7 750mmH counter (Size: 950mmL x 630mmH)	USD 100.00		

* Subject to 7% Goods & Services Tax (GST) ** GST is not applicable for foreign-based exhibitors.	Total Cost Before GST	
	7% GST**	
	Total Cost Including GST	

All artwork to be provided by client in high resolution PDF or illustrator format.
Minimum 72dpi at actual size.

PAYMENT (Please select preferred method of Payment)
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FORM 6

MRO ASIA 2019

CLEANING SERVICE

This form must be completed and returned by Exhibitors if service is required. (Please type / write in block letters.)

Company Name : _____ Stand No : _____

Address : _____

Tel : _____ Fax : _____ E-mail : _____

Authorised by : _____ Signature : _____ Date : _____

Cost/sqm/day	Area (Minimum order of 9sqm)	No. of days	COST *
USD 8			
* Subject to 7% Goods & Services Tax (GST) ** GST is not applicable for foreign-based exhibitors.		Total Cost Before GST	
		7% GST**	
		Total Cost Including GST	

PAYMENT (Please select preferred method of Payment)
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FORM 7

MRO ASIA 2019

SERVICE LOCATION PLAN

This form must be completed and returned by all Exhibitors. (Please type / write in block letters.)

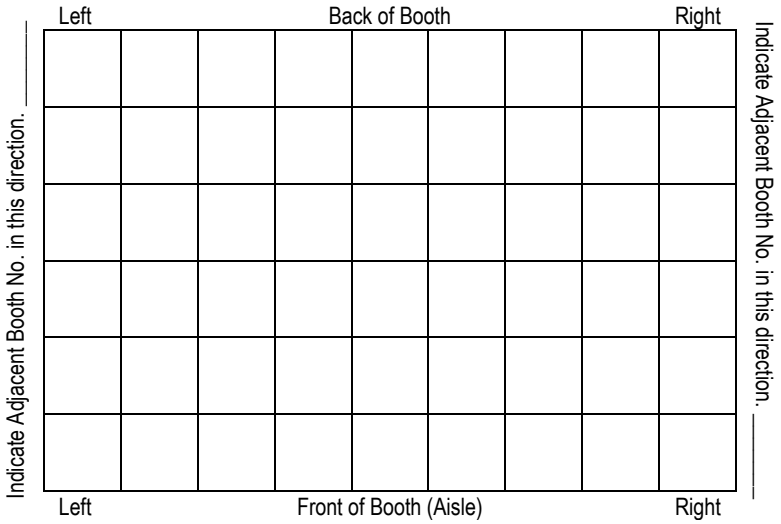
Company Name : _____ Stand No : _____

Address : _____

Tel : _____ Fax : _____ E-mail : _____

Authorised by : _____ Signature : _____ Date : _____

1. Indicate clearly the location of your utilities such as power outlets, spotlights, water and compressed air on this Form.
2. It is imperative that you complete this Form as it will be used to install your requirements in the correct locations before you arrive on-site.
3. Please ensure that the positions of the lights are on the wall or fascia (unless your booth has an interior structure to which the lights can be attached).
4. If the location plan of any service is not submitted with the order form before the stated deadline, it will be placed at the discretion of the Official Contractor.



Legend (Use only the items applicable):

△	SPOTLIGHT	⊢⊣	FLUORESCENT LIGHT
SO	SOCKET POINT	**F**	FLOODLIGHT

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